

Guidelines for Directors (4th Edition) 董事指引 (第四版)

Published by The Hong Kong Institute of Directors 香港董事學會出版
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Guidelines for Directors is a desk-top and easy-to-carry reference book for both practising directors and newly appointed directors. The 4th edition includes the latest legal and regulatory updates, particularly the Companies Ordinance (Cap 622) effective commencing 3 March 2014. Issues addressed in the Guidelines include:-

《董事指引》是一本方便攜帶的參考書，對現任董事或新上任董事均非常適用。第四版指引包括最新的法律及監管修訂，特別是2014年3月3日生效的《公司條例》(第622章)。指引內容包括：-

	<p>The Board, the company, general meeting and management; the functions of directors and how the board operates.</p>	<p>董事會與公司、股東大會、管理層的關係；董事功能及如何運作。</p>
	<p>Directors' legal status, powers and duties; conflicts and declaration of interest; disclosure, reporting and accounting, etc; how to perform duties.</p>	<p>董事的法律地位、權利和責任、利益衝突和申報；資料披露、報告和會計方面的責任等；如何履行責任。</p>
	<p>The directors as an individual: eligibility; appointment, removal, disqualification; remuneration and compensation.</p>	<p>董事作為個人：資格；委任、罷免、取消資格；酬金及補償。</p>

This book is cited by the Listing Rules of the HKEx as one of the guiding publications for directors, in a Note to Rule 3.08 of the Listing Rules effective 1 January 2012. 本指引獲港交所於2012年1月1日生效的上市規則第3.08條的備註中列為董事的指導讀物之一。

No. of Copies Purchased 購買數目	Unit Price (HK\$) 每本價目	<p>Foreword of the Guidelines 指引前言</p> <p>The corporate governance system is the cornerstone of the modern joint-stock companies and today's free capital markets. Good corporate governance enhances investors' confidence and the appeal of our markets, which underpin the stability of our financial system. Now in its 4th edition, the <i>Guidelines for Directors</i> published by the Hong Kong Institute of Directors are valuable references and I encourage directors to make good use of them.</p> <p>企業管治制度是現代股份制企業及自由資本市場的基石。良好的企業管治可以提高投資者的信心以及我們資本市場的吸引力，從而促進金融系統的穩定。由香港董事學會出版的《董事指引》(第四版)是不可多得的參考資料，我鼓勵各位企業董事充份善用。</p> <p>Professor K C Chan Former Secretary for Financial Services and the Treasury Financial Services and the Treasury Bureau 財經事務及庫務局前局長 陳家強教授</p>
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