

Organiser
主辦組織：



Lead Sponsor

牽頭贊助商：



Nominations Terms and Conditions:-

1. Objectives
To recognise outstanding boards and directors.
To publicise the significance of good corporate governance.
To promote good corporate governance and director professionalism.
2. Nominations are invited from the public for the selection of Directors Of The Year 2011. The Awards will recognise excellence in various categories as follows:-
Company Categories:-
 - (a) Listed Companies (SEHK – Hang Seng Index Constituents)
 - (b) Listed Companies (SEHK – Non Hang Seng Index Constituents)
 - (c) Private Companies
 - (d) Statutory / Non-profit-distributing Organisations*Notes: *A non-profit-distributing organisation is defined as an organisation of which profits are not distributed to its shareholders, members, directors, employees or any other persons, with objectives including, but not limited to, charitable welfare, social service, health and medical care, education, research, trade and industrial alliance, professional advancement, self-help support etc.
Director Categories:-
 - (a) Executive directors
 - (b) Non-executive directors
 - (c) Boards
3. In accordance with decisions of the Panel of Judges:-
 - 3.1 one or more awards may be granted in any of the above categories.
 - 3.2 no award may be granted in a particular category, if no candidate is deemed appropriate.
4. Pre-requisites:-
 - A. Individual Director Categories: A candidate must be a director of a company or another legal entity. This company or legal entity must be registered and operating in Hong Kong. The candidate's title may be director or executive director or non-executive director per se or another title, such as Partner, President, Chief Executive, Member of Governing Committee, Council Member, etc, in which case the candidate must be a member of the body responsible for governance and stewardship of an organisation.
 - B. Collective Board Categories: A candidate must be the board of a company or another legal entity registered and operating in Hong Kong. The title of the board may be Board of Directors per se or another title, such as Governing Committee, Council, Steering Committee, etc, in which case the candidate must be a group collectively responsible for governance and stewardship of an organisation. The Chairman of the nominated board will represent the nominee.
5. The selection considerations for Awards will include candidates' demonstration of the following:-
 - A. Individual Director Categories:
 - (a) effectiveness in strategic corporate business functions,
 - (b) contribution to board effectiveness,
 - (c) contribution towards managing change, risk and succession,
 - (d) leadership and other attributes and qualities,
 - (e) business ethics,
 - (f) and any other outstanding achievements.
 - B. Collective Board Categories:
 - (a) board composition, skill mix and competencies of directors,
 - (b) effectiveness in strategic corporate business functions,
 - (c) development and implementation of strategic plans and monitoring of performance,
 - (d) managing compliance and accountability,
 - (e) managing change, risk and succession,
 - (f) development of the board,
 - (g) effectiveness of board committees,
 - (h) business ethics,
 - (i) and any other achievements.Notes: To identify skills, knowledge and qualities required of directors in the practice of good corporate governance, The Hong Kong Institute of Directors has established a definition of *Core Competencies for Directors*, which covers the mastering of (i) corporate business functions at a strategic level, (ii) role and responsibility of the board and the individual director, (iii) development of the board and boardroom practice, (iv) individual attributes and qualities and (v) business ethics. Visit <http://www.hkiod.com/CCD.html> for details.
6. Each candidate is required to submit a completed Nomination Form together with answers to questions on the candidate's data. Appropriate supporting documents including duplicates of certificates may be attached to the nomination. Please submit **4 sets** of the form, answers and supporting documents in an envelope stating "Directors Of The Year Awards 2011". Nomination documents will not be returned to candidates or proposers.
Please forward completed Nomination Forms to
The Hong Kong Institute of Directors
1008 World-Wide House, 19 Des Voeux Road Central, Hong Kong
Tel: 2889 9986 Fax: 2889 9982 E-mail: executive@hkiod.com
Closing of nomination period: 5:00pm Saturday 30 July 2011.
7. In signing the nomination form, the candidate:-
 - 7.1 agrees to being nominated;
 - 7.2 certifies that the facts supplied therein are true and accurate;
 - 7.3 agrees to meet with the Honorary Selection Consultants to be arranged in Hong Kong during August and September 2011 (Candidates for Collective Board Category shall appoint board members to attend interviews);
 - 7.4 agrees to supply further and better particulars when necessary;
 - 7.5 agrees to accept the Award, in case of being selected;
 - 7.6 agrees to being publicised as an Awardee and to participate in publicity programme arranged by the Organiser, in case of being selected; and
 - 7.7 accepts the decision of the Panel of Judges as the final decision.
8. The Organiser will handle all information supplied in nominations in strict confidence. In the announcement of results and the publicity programme arranged for Awardees, the Organiser will coordinate with Awardees as to the relevant information to be disclosed to the public.
9. The Organiser follows strictly the procedures of Declaration of Interests, whereby during the processes of selection, Members of the Panel of Judges make declarations of interests in relation to the candidates and abstain from the discussions and voting on cases with respective interests involved. Accordingly, those who represent the Organiser on the Panel of Judges abstain from the discussion and voting on any candidate who happens to originate from or represent a sponsor of the Awards project.
10. If, after an Award is bestowed, any fact supplied in the respective nomination is discovered to be fraudulent or untrue, or an Awardee is proven to be associated with a fraudulent or dishonourable act, the Organiser reserves the right, after consulting the Panel of Judges, to withdraw the Award.

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提名細則

- 宗旨
彰顯傑出董事會及傑出董事、宣揚優秀企業管治的重要性、推廣優秀企業管治與董事專業精神。
- 歡迎公眾提名選舉『2011年度傑出董事獎』。獎項以下列類別獎勵最佳實務：-
公司類別：-
 - 上市公司(香港交易所 - 恒生指數成分股)
 - 上市公司(香港交易所 - 非恒生指數成分股)
 - 私人公司
 - 法定/非分配利潤組織*註：*「法定/非分配利潤組織」是指不派發紅利予其股東、會員、董事、僱員或任何人士的組織，其宗旨範圍包括慈善福利、社會服務、保健醫療、教育、研究、工商聯盟、專業推廣、自助支援等但並不限於上列。

董事類別：-
 - 執行董事
 - 非執行董事
 - 董事會
- 根據評選團的決定：-
 - 結果有可能在某一類別頒發多於一項獎。
 - 如在某一類別無合適候選者，結果有可能不頒發該類別的任何獎。
- 先決條件：-
 - 「董事個人類別」：候選者必須是公司或其他合法實體之董事，其公司或合法實體必須於香港註冊及經營。候選者職稱可能是「董事」或「執行董事」或「非執行董事」，亦可能是另類稱銜如「合夥人」、「總裁」、「行政總裁」、「管治委員會委員」、「理事」等，而必須是在其組織中負責管治及策略性督導的單位成員。
 - 「集體董事會類別」：候選者必須是在香港註冊及經營的公司或其他合法實體之董事會，其名稱可能是「董事會」，亦可能是「管治委員會」、「理事會」、「督導委員會」等，而必須是在其組織中負責管治及策略性督導的單位，被提名的董事會由其主席擔任代表。
- 評選「傑出董事獎」候選者的考慮因素如下：-
 - 「董事個人類別」：(a)策略性企業業務功能的效益、(b)賦予董事會效益的貢獻、(c)變易、危機及傳承管理的貢獻、(d)領導才能及其他個人特質和才能、(e)商業倫理、(f)任何其他傑出表現。
 - 「集體董事會類別」：(a)董事會組合、才能和董事的勝任能力、(b)策略性企業業務功能的效益、(c)策略性計劃的制定、推行及表現監控、(d)規範及問責管理、(e)變易、危機及傳承管理、(f)董事會發展、(g)董事會委員會的效益、(h)商業倫理、(i)其他傑出表現。註：為設定董事於履行優秀企業管治須掌握的技能、知識、素質，香港董事學會特編有【勝任董事核心要素】的定義，訂定必須掌握範圍包括：(i)有關企業業務功能的策略、(ii)董事會與董事個人的職能和責任、(iii)董事會的發展與董事會實務、(iv)個人能力與素質、(v)經營倫理信念。詳細內容可參閱 <http://www.hkiod.com/chn/CCD.html>
- 每一位候選者須填寫提名表格一份，提供有關候選者資料問題的答案，並附支持文件包括證書副本。請遞交共四套表格、答案、與附件，封面註明『2011年度傑出董事獎』。全部提名文件將不獲退還。
提名表格遞回處：-
香港董事學會
地址：香港德輔道中19號環球大廈1008
電話：2889 9986 傳真：2889 9982 電郵：executive@hkiod.com
提名截止日期：2011年7月30日(星期六)下午5時
- 候選人簽署提名表格，即表示：-
 - 接受提名；
 - 確認表格內資料為真確無誤；
 - 同意在2011年8月至9月期間在香港會見義務遴選顧問（集體董事會類別候選者須委派董事會成員出席會談）；
 - 同意如有需要會提供更多及更詳盡資料；
 - 假如被評選為得獎者將接受獎項；
 - 假如被評選為得獎者將接受宣傳及參與主辦組織為其安排的宣傳活動；以及
 - 接受評選團的決定為最終決定。
- 主辦組織在處理提名資料時將嚴格保密。在宣佈結果前，及在安排宣傳活動前，主辦組織將與得獎者聯絡，商討發佈的適當資料。
- 主辦組織嚴格遵照利益申報的程序，即於遴選的過程中，評審團成員必須為候選人作利益申報，並放棄參與有關該候選人的討論及投票。同樣地，如候選人來自此獎項的贊助商，評審團中代表主辦組織的評審員，亦須放棄參與與該候選人的討論及投票。
- 假如在頒獎後發現得獎者的任何提名資料有詐騙或失實，或得獎者被證實有詐騙或不榮譽行為，主辦組織保留經徵詢評選團後撤回獎項的權利。